

AFM (UK) Privacy Notice

Updated: 24th May 2018

The Apostolic Faith Mission (UK) a branch of The Apostolic Faith Church of Portland Oregon USA is a religious charity organisation registered with the Charity Commission (Charity No:1087489) and the Companies House (Company No:4139551).

This AFM (UK) privacy notice ("Privacy Notice") describes how the Apostolic Faith Mission (UK) collects, uses, shares, and retains personal information that you provide to us, or that we collect, when you use the AFM (UK) website located at www.apostolicfaith.org.uk and other foreign branch locations websites linked by AFM (UK) (the "Sites") or attend our services or events and complete visitor's form, attend our annual camp meeting in UK, or communicate with one of our hospitality team volunteers ("Personal Data").

1. Data Protection Contact

AFM (UK) is headquartered in Oregon, in the United States. You may contact AFM (UK)'s internal data protection resource if you have any questions or concerns about AFM (UK)'s policies or practices regarding Personal Data:

Ade AKINOLA
privacy@apostolicfaith.org.uk
Apostolic Faith Mission (UK)
95, Fenham Road, London.
SE15 1AE, UK
Tel: 07956 246466
0207 639 8897

2. Collection of Personal Information

A. Information You Directly and Voluntarily Provide to Us.

Membership: If you voluntarily provide your Personal Data to AFM (UK) as a regular member of AFM (UK), or if you are attending the Campmeetings or events organised by AFM (UK), you will be required to provide certain information as part of the registration process. This information will include your first and last name, email address, and business or home address. We may also request that you voluntarily provide other information, such as your phone number, date of birth. Membership information is used to communicate with you, to disseminate information on happenings and activities that we believe would be of interest to you, and for Campmeetings accommodation allocation and transport logistics. AFM (UK) will not violate any applicable GDPR in providing you access to AFM (UK)'s services. If you wish to opt-out of receiving these communications from us, please follow the instructions contained in an applicable communication you receive from us and submit a request by email to: privacy@apostolicfaith.org.uk.

Events and Conferences: AFM (UK) may host apart from our regular church services, events that include in-person and virtual conferences, training, knowledge sharing and webinars. If you register for an AFM (UK) event and you are an AFM (UK) member, we will access the information in your member account to provide you with information and services associated with the event. If you register for one of our events and you are not an AFM (UK) member, we will collect your first and last name, email address, business or home address, which we will use to provide you with information and services associated with the event.

Publications: We offer various publications and materials through our Sites. Some of these publications and materials are publicly accessible, however, others require you to be an AFM (UK) member, or that you create an account and subscribe to receive these publications and materials. If you are not an AFM (UK) member and you create an account for this purpose, you will be required to provide certain information as part of your account registration, including your first and last name, email address, and business or home address. You may manage your AFM(UK) subscriptions by subscribing or unsubscribing at any time. If you have any difficulties managing your subscription or other preferences, email privacy@apostolicfaith.org.uk.

Communications with AFM(UK): If you communicate or correspond with us by email, through postal mail, via phone or through other forms of communication, we may collect the information you provide as part of those communications. For example, if you correspond with us through email, we may collect and store the email address you use to send the applicable correspondence and use it to respond to your inquiry; to notify you of AFM (UK) conferences, publications, or other services; or to keep a record of your complaint, accommodation request, and similar purposes.

B. Information We Automatically Collect from You.

We may automatically collect information about you when you use the Sites or our services. For example, if you access the Sites through a computer, we will automatically collect information such as your browser type and version, computer and connection information, IP address and standard web log information. If you access the Sites through a mobile device, we may also be able to identify the location of your mobile device. You may choose not to share your location details with us by adjusting your mobile device's location services settings. For instructions on changing the relevant settings, please contact your service provider or device manufacturer. This information that we automatically collect from you is used to enhance the performance of AFM (UK)'s website. AFM (UK) also uses your location information (if shared with AFM(UK)) to identify the geographic locations from which our content is accessed so that we can better understand what content topics may be most relevant in that region, and to AFM(UK) members generally, and to develop resources around those content topics.

We may automatically collect information from you when you use the Sites using "cookies" and other similar technologies, such as web beacons. Cookies are small amounts of data that are stored within your computer's Internet browser and that are accessed and recorded by the websites that you visit so that they can recognize the same browser navigating online at a later time. The cookies are not able to execute code or access other information stored on the computer. Web beacons are transparent pixel images that are used in collecting information about website usage, email response and tracking.

Information that may be collected by cookies when you use the Sites may include, without limitation:

- the pages you visit within the Sites;
- the date and time of your visit to the Sites;
- the amount of time you spend using the Sites;
- the Internet Protocol (IP) address used to connect your computer to the Internet; and/or
- your computer and connection information such as your browser type and version, operating system and platform.

This information is collected to enhance the site performance and end user experience. You can set your browser to reject cookies or to notify you when you are sent a cookie. To learn more about your ability to manage cookies and web beacons, please consult the privacy features in your browser. In addition, to find out more about cookies, including how to see what cookies have been set on your device and how to manage and delete them, visit www.allaboutcookies.org. By using our website, you agree to our use of cookies. You have a total control over this from your browser settings.

AFM (UK) will not associate identifiers from cookies or similar technologies with sensitive identifiers about you, such as race, religion, sexual orientation or health.

C. Information Collected by Third-Party Analytics Services.

We may work with third-party analytics services to help us understand how the Sites are being used, such as tracking the frequency and duration of use of the Sites. We may use Adobe Analytics and Google Analytics, and web analytics services provided by Adobe and Google (“Analytics Tools”) to collect information about your use of the Sites. These Analytics Tools may use cookies to collect information about the content you view, what websites you visit immediately prior to and after visiting the Sites, and your system information and geographic information. The information generated by these cookies about your use of the Sites will be transmitted to and stored by the applicable analytics services. The information collected by these analytics services allows us to analyze your use of the Sites. The Analytics Tools may also transfer this information to third parties where required to do so by law, or where such third parties process the information on their behalf. You may refuse the use of cookies by selecting the appropriate settings on your browser, however, please note that if you do this you may not be able to use the full functionality of the Sites. At the moment that you cancel your AFM (UK) membership or withdraw your consent for the processing of personal information, AFM (UK) will not be able to access the personal information processed by third-party analytics. By using the Sites, you consent to the processing of data about you by Adobe and Google in the manner and for the purposes set out above. You can opt-out of Google Analytics by installing Google’s opt-out browser add-on, and out of interest-based Google ads using Google’s Ads Settings.

D. Information You Share on Third-Party Websites or through Social Media Services.

The Sites may include links to third-party websites and social media services where you will be able to post comments, stories, reviews or other information outside of AFM (UK)’s control. Your use of these third-party websites and social media services may result in the collection or sharing of information about you by these third-party websites and social media services. AFM (UK) is not responsible for the security or privacy of any information collected by other websites or other services. Information collected by third parties is governed by their privacy practices. We encourage you to review the privacy policies and settings on the third-party websites and social media services with which you interact to make sure you understand the information that may be collected, used, and shared by those third-party websites and social media services.

E. Information You Provide to Payment Processors.

All payments made to AFM (UK) website are processed by PayPal payment processing service engaged by AFM (UK). All information collected by these third-party providers for purposes of processing your payments is not available to us, unless you have otherwise provided this information to us in connection with your use of the Site.

3. Use, Sharing and Retention of Personal Information

A. How We Use Your Information.

AFM (UK) uses personal information for the purposes described at the time of collection,

- To provide administration of our branches and to carry out our primary objective which is to win souls for Christ.
- To process your donations and to reclaim tax on your Gift Aid donations, (If eligible).
- To verify that you are an adult of independent means. If not, to obtain permission from the parents/guardian to process your information or accept any regular donations.
- Also, to manage and coordinate our workers and to fulfil other statutory requirements.
- To send notification for meetings about the church affairs to stake holders.
- To determine and improve the effectiveness of our publicity campaign.
- To keep you informed about our activities and contact you with relevant information.

- To keep baptismal and marriage records as required by the law.

B. How We Share Your Information with Third Parties.

Except as set forth in this Privacy Notice or when specifically agreed to by you, we will NOT disclose personal information we gather from you to third parties unless AFM (UK) is required to share this information to complete your request or for legitimate legal purposes. AFM (UK) shares personal information in the following circumstances:

Organisations outside the EU. We sometimes share data of our Ministerial staff with the headquarter church in Portland, Oregon USA. For inclusion in the database of the organisation's Ministerial staff members.

Response to Subpoenas, Court Orders, Government Requests or to Protect Rights and to Comply with Our Policies. To the extent permitted by law, we will disclose your information to government authorities or third parties if: (a) required to do so by law or regulation, or in response to a subpoena or court order or any other enforceable governmental request or order; (b) we believe in our sole discretion that disclosure is reasonably necessary to protect against fraud, to protect the property or other rights of us or other users, third parties or the public at large; or (c) we believe that you have abused the Sites by using them to attack other systems or to gain unauthorized access to any other system, to engage in spamming or otherwise to violate applicable laws. You should be aware that, following disclosure to any third party, your information may be accessible by others to the extent permitted or required by applicable law.

C. Information for Individuals Located in the European Union.

Legal Basis for The Processing of Personal Information from EEA Residents

If you reside within the European Economic Area (EEA), our processing of your personal information will be legitimized as follows:

- (i) Whenever we require your consent for the processing of your personal information such processing will be justified pursuant to Article 6(1) lit. (a) of the General Data Protection Regulation (EU) 2016/679 ("GDPR"). This article in the GDPR describes when processing can be done lawfully.
- (ii) If the processing of your personal data is necessary for the performance of a contract between you and AFM(UK) or for taking any pre-contractual steps upon your request, such processing will be based on GDPR Article 6(1) lit. (b)."). If this data is not processed, AFM (UK) will not be able to execute the contract with you.
- (iii) Where the processing is necessary for us to comply with a legal obligation, we will process your information on basis of GDPR Article 6(1) lit. (c), for example complying in the fields of employment law.
- (iv) And where the processing is necessary for the purposes of AFM (UK)'s legitimate interests, such processing will be made in accordance with GDPR Article 6(1) lit. (f), for example to detect fraud.

Transferring Personal Data from the EU to the US:

AFM (UK) has its headquarters in the United States. ONLY some Ministerial staff data are shared with our headquarter church in USA. No personal data that we collect from you will be processed in the United States. The United States has not sought nor received a finding of "adequacy" from the European Union under Article 45 of the GDPR). A finding of "adequacy" in short means that the European Commission has decided that this country outside the EEA ensures an adequate level of data protection. AFM (UK) relies on derogations as set forth in Article 49 of the GDPR as the United States has no "adequacy" decision and no other safeguards under the GDPR are in place (for example binding

corporate rules on the transfer outside the EEA). In particular, AFM (UK) collects and transfers to the U.S. personal data only of Ministerial staff: with their explicit consent; to perform a duty with them; in a manner that does not outweigh their rights and freedoms. If this data is not processed and transferred, AFM (UK) will not be able to execute the duty with you or you will not have access to any or all of the benefits and features associated with your transaction. AFM (UK) endeavours to apply suitable safeguards to protect the privacy and security of your personal data and to use it only consistent with your relationship with AFM (UK) and the practices described in this Privacy Notice. AFM (UK) also minimizes the risk to your rights and freedoms by not collecting or storing sensitive information about you. If you wish to confirm that AFM (UK) is processing your personal data, or to have access to the personal data AFM(UK) may have about you, please contact us at privacy@apostolicfaith.org.uk .

European Union Data Subject Rights

The European Union's General Data Protection Regulation and other countries' privacy laws provide certain rights for data subjects (these are persons that can be identified).

This Privacy Notice is intended to provide you with information about what personal data AFM(UK) collects about you and how it is used.

If you wish to confirm that AFM(UK) is processing your personal data, or to have access to the personal data AFM(UK) may have about you, or have other questions, please contact us at privacy@apostolicfaith.org.uk

You may also request information about the purpose of the processing; the categories of personal data concerned; who else outside AFM (UK) might have received the data from AFM (UK); what the source of the information was (if you did not provide it directly to AFM(UK)); where the personal data is stored and how long it will be stored. You have a right to correct (rectify) the record of your personal data maintained by AFM (UK) if it is inaccurate. You may request that AFM (UK) erase that data or cease processing it, subject to certain exceptions. You may also ask AFM (UK) for your personal data to be supplemented or updated, or for their transformation into anonymous format or to block any data held in violation of the law, as well as to oppose their treatment for any and all legitimate reasons. You may withdraw your consent for the processing of personal data or the further processing of personal data by AFM (UK) at any time. You may also request that AFM (UK) cease using your data for direct marketing purposes. In many countries (including EEA countries), you have a right to lodge a complaint with the appropriate data protection authority if you have concerns about how AFM (UK) processes your personal data. When technically feasible, AFM (UK) will—at your request—provide your personal data to you or transmit it directly to another controller. You have the right to receive your personal information in a structured and standard format.

In addition to the information contained in this Privacy Notice, you may be provided with additional and contextual information concerning particular services or the collection and processing of your personal data upon request.

Reasonable access to your personal data will be provided at no cost to AFM (UK) members, conference attendees and others upon request made to AFM (UK) via privacy@apostolicfaith.org.uk . If access cannot be provided within a reasonable time frame, AFM (UK) will provide you with a date when the information will be provided. If for some reason access is denied, AFM (UK) will provide an explanation as to why access has been denied.

D. Security of Your Information.

AFM (UK) uses reasonable physical, technical and administrative measures to safeguard personal information you provide through the Sites or in connection with AFM (UK)'s business or services. Please be aware that no data transmission over the Internet can be guaranteed to be 100%

secure. As a result, AFM (UK) cannot guarantee or warrant the security of any information you transmit on or through the Sites and you do so at your own risk.

E. Data Storage and Retention.

Your personal data is stored by AFM (UK) on its servers, and on the servers of the database management services AFM (UK) engages, located in both EU and USA. AFM (UK) retains data for the duration of the member's business relationship with AFM(UK) and otherwise as required under applicable law. Personal data will be kept for no longer than is necessary for the purposes for which your personal data are processed. We will retain your personal data as long as you are an AFM (UK) member or require our services so that we can provide these services to you.

If you are located in the European Economic Area, at the moment you cancel your AFM (UK) membership or withdraw your consent for the processing of your personal information, all your personal data received and stored are erased if no longer needed by us. Unless we are required to retain this personal data by law or to comply with our regulatory obligations. In such a case, we will only keep this personal data for as long as necessary. For more information on where and how long your personal data is stored, and for more information on your rights of erasure and portability, please contact our data privacy resource at privacy@apostolicfaith.org.uk

6. How to Contact AFM (UK) or Modify Your Information or Preferences.

Questions regarding this Privacy Notice should be directed to AFM (UK)'s data privacy resource: privacy@apostolicfaith.org.uk. If you would like to modify the types of communication email messages you receive from AFM (UK), you may do so by following the instructions within the body of any email message that you receive from us.

To help us keep your personal information up to date, or to request access to the personal information AFM (UK) maintains about you, you may contact us at 95, Fenham Road, London SE15 1AE or by email to: privacy@apostolicfaith.org.uk

7. Children.

AFM (UK) is a religious organisation and the Sites are not directed to children under the age of 13. AFM (UK) does not knowingly collect personally identifiable data from persons under the age of 13 of COPPA (The Children's Online Privacy Protection Act). If you are a parent of a child under 13, and you believe that your child has provided us with information about him or herself, please contact us at privacy@apostolicfaith.org.uk

8. Modifications to this Privacy Notice.

From time to time, AFM (UK) may need to update or modify this Privacy Notice, to reflect changes in our data collection practices or organization. We reserve the right to amend this Privacy Notice at any time, for any reason, without notice to you, other than the posting of the amended Privacy Notice on the Sites, or, if you have provided your email address to us, sending you an email notifying you of the amended Privacy Notice. It is strongly recommended to check the Site often, referring to the date of the last modification listed at the top. We will in any case not reduce your rights under this Privacy Notice without your explicit and informed consent. If you do not agree to the changes, you should discontinue your use of the Sites, and cease providing personal information to us, prior to the time the modified Privacy Notice takes effect. If you continue using the Sites or provide personal information after the modified Privacy Notice takes effect, you will be bound by the modified Privacy Notice.

9. Questions, Concerns or Complaints

If you have any questions or concerns about this Privacy Notice, please contact AFM (UK)'s data protection resource at: privacy@apostolicfaith.org.uk